Keinton Mandeville Parish Council

I hereby give notice of the monthly parish council meeting of the above-named Parish Council, to be held on

**Tuesday 01 April 2025 at 1930** at Keinton Mandeville Village Hall

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Kaye Elston , Clerk 26.03.2025.

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| **Item 1**  **24/25/291** | **Apologies for absence** | |
| **Item 2**  **24/25/292** | **Public Session** | |
| **Item 3**  **24/25/293** | **Declarations of interest** | |
| **Item 4**  **24/25/294** | **Minutes of last meeting 04.03.2025:**   * Agree the minutes as a true and correct record of the meeting held. | |
| **Item 5**  **24/25/295** | **Actions and Minutes arising**   * Review actions at the end of the minutes | |
| **Item 6**  **24/25/296** | **Report from Somerset Unitary Councillor – Stephen Page** | |
| **Item 7.1**  **24/25/297** | **Planning.** Consider the following applications and make recommendations to the planning officer:   * **25/00723/PAMB Land OS 2900 and 2478 Park Combe Lane, Keinton Mandeville, Somerton TA11 7AY** – Prior Approval Notification for the conversion of existing barns to form No.2 dwellings. | |
| **Item 7.2**  **24/25/298** | **Determination of Planning.** Receive the following notices:   * **25/00650/NMA Land at Sycamore Farm, Barton Road, Keinton Mandeville, Somerton TA11 6EA** – Non Material Amendment to approved application 21/01034/REM – changing side elevations of plots 1,4 and 5 from natural stone to render finish. **Application permitted**. * **25/00488/NMA Seraglio, Castle Street, Keinton Mandeville, Somerton TA11 6DX** – Non Material Amendment to approved application 19/01095/HOU to increase size of lean-to extension to the north of the property including alternation of the roof structure and providing a first floor room within the gable. The change requested is to make the resulting structure larger by moving the external wall 1.5m to the north. **Application refused**. * **25/00264/DOC1 Land at Sycamore Farm, Barton Room, Keinton Mandeville, Somerton TA11 6EA** – Discharge of conditions No.01 (plans), No.02 (External Surfaces), No.05 (Landscaping) No.06 (Planting), No.07 (Vegetation), No.08 (Removal of Trees and Hedgerows), No.12 (BEP), No.13 (SHRA and NNAMS), No.14 (Maintenance Plan), No.15 (CMP), No.16 (Discharge of Surface Water), No.17 (Foul Drainage), No.18 (Refuse and Recycling) and No.19 (Future Planning) of planned application 21/0104/REM). **Conditions Discharged**. | |
| **Item 7.3**  **24/25/299** | **Other planning matters.**   * Draft Neighbourhood Plan update * Stoke-St-Mary approach regarding Neighbourhood Plans and Somerset planning - information * Housing Needs Assessment with Community Council update | |
| **Item 8**  **24/25/300** | **Environment Champion Update.** | |
| **Item 9**  **24/25/301** | **Finance and Payments (RFO – Clerk)**  **Payments**   * Schedule of payments |  |
| **Item 10.1**  **24/25/302** | **Receipts:**   * NHP Grant | £3264 |
| **Item 10.2**  **24/25/303** | **Review of Accounts.**   * Account balances | |
| **Item 10.3**  **24/25/304** | **Other finance matter**   * Summary of income and expenditure * Internal auditor nomination – decision * Proposal for second defib - decision * New website update – next actions * Section 106 re Lakeside and Gallion update * Asset Register * VAT reclaim 2023-24 - information * Interest rates on bank account – information * CPRE membership renewal - decision | |
| **Item 11**  **24/25/305** | **Grant requests.** Receive the following grant requests:   * Environment Group in the sum of £290.40 - decision * Keinton Mandeville Playing Field Committee in the sum of £1600 - decision | |
| **Item 12**  **24/25/306** | **Code of Conduct** | |
| **Item 12**  **24/25/307** | **Traffic Survey update**   * Costings for proposed work and next steps | |
| **Item 13**  **24/25/308** | **Highways.** Consider the following and agree any actions arising  Update / Items to report   * Reports of issues in the village * Drains and gullies work to be completed update * Fingerpost replacement update     **Speed Indicator Device Report**   * Data circulated to councillors   **Community Speedwatch Report (CC) – update** | |
| **Item 14**  **24/25/309** | **Parish Paths.** Update / items to report.   * Cutting back of pathways update – invoice received in the sum of £350 * Footpath by telephone kiosk on Castle Street replacement – update * Cotton Lane Footpath quotation - update | |
| **Item 15**  **24/25/310** | **Play Areas.**  **Happy Tracks / Skatepark**   * Inspection Report 13.03.2025 - information | |
| **Item 16**  **24/25/311** | **Keinton Mandeville Playing Field and Village Hall**   * Ownership of the Field – information | |
| **Item 17**  **24/25/312** | **Maintenance.**   * Quotes for refurbishment of bus stop | |
| **Item 18**  **24/25/313** | **Village Hall Report (CC)** | |
| **Item 19**  **24/25/314** | **Councillor training** | |
| **Item 20**  **24/25/315** | **Annual Parish Meeting 16.05.2025**   * Agenda and potential theme - decision | |
| **Item 21**  **24/25/316** | **Correspondence.** Receive the following correspondence and agree any actions arising: | |
| **Item 22**  **24/25/317** | **Correspondence. Circulation**   * CPRE Newsletter * Plan-it Somerset – planning policy news | |
| **Item 23**  **24/25/318** | **PR.** Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. | |
| **Item 24**  **24/25/319** | **Future agenda Items**   * 2024-25 accounts and internal audit * Standing Orders review * Risk Register review | |
| **Item 25**  **24/25/320** | **Any other reports** | |
| **Item 26**  **24/25/321** | **Date of next meeting: 06.05.2025 at 1930** | |